CHAPTER - 4

The norms set by the Ordnance Factories for the discharge of its Functions

The declared mission of the Ordnance Factories is “production of state of the art battlefield equipments”. With that in view, the Ordnance Factories manufacture such the products and equipments for customers which are safe, reliable, and operationally consistent under varying and extreme conditions of terrain and climate. With the large number of items being manufactured under the umbrella of OFB, it is necessary that strict vigil on the numbers and quality is kept. Besides, it is also important to keep the assets – both animate and inanimate in shape. Ordnance Factories have, therefore, set certain norms for discharge of its functions in different areas as below:

(i) Production : Annual (Monitoring on monthly basis)

(ii) Warrants (Prod) : Quarterly Issue/ Review on six monthly basis.

(iii) Maintenance : Immediate (Monitoring on daily basis)

(iv) Purchase : On six monthly basis for production and maintenance items

On quarterly basis for indirect items

(v) Stores material : Stores in hand should not exceed 180 days of requirement

Finished Semi should not exceed 30 days of VOP

WIP should not exceed 07 days of VOP

(vi) Stock Verification : Once in a year for any item (all items)

(vii) Stock Taking : Annual on 31st March of the year

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(viii) Quality : Inspection on daily basis

Surveillance on

Quality Audit

(viii) Recruitments : Annual

(ix) Promotions : Annual (Effect on monthly basis)

(x) Training : Group ‘A’ Officers

Group ‘B’ Officers

NGOs/NIEs

IEs

(xi) Modernisation of Assets and Production Facilities : Continuous on a five year roll-plan basis

(xii) Welfare : JCM Meetings once in a month.

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